

Shelter / NFI / CCCM National Cluster Meeting Minutes

10:00 – 12:00, Wednesday, 4 June 2014

UNHCR Office, Yangon

Attendees: UNHCR Senior Programme, Information Management & Donor Relations Officer, OCHA, Solidarities International (SI), WaSH Cluster (UNICEF), IFRC, NRC, FSD, MDCG, ICRC, Save the Children (SCI), IOM & LWF

Unable to attend the meeting: DRC

Agenda Item	Discussion	Action / Actor / Date
Introductions	All agencies present were known to this national Cluster forum, with the exception of ICRC. EcoSec Coordinator Esther Lopez, elopeztorres@icrc.org welcomed. ICRC interest concerned winterisation item gap in Kachin. Noted ICRC had supported Shelter Cluster last year with temporary shelter construction in Rakhine, providing 19 units covering 152 families.	
Emergency Response Fund (ERF) Presentation, UNOCHA	Presentation given by ERF Fund Manager James Weatherill, weatherill@un.org . For more details see attached PowerPoint presentation and three additional hand-outs. Key issues: <ol style="list-style-type: none"> 1. Funds for INGOs and/or for national NGOs; 2. Most grants between \$250,00 - \$300,000; 3. Maximum one year; 4. Turnaround time can be as little as three weeks for funds to be released; 5. CCCM noted as a sector that could be suited to ERF. 	
Actions from Previous Meetings	Cluster Coordinator (CC) having been on mission to Rakhine and Kachin for two of last three weeks had not make as much headway with action points as would have liked. <ul style="list-style-type: none"> • CC to discuss concept of temporary yet mobile structure with Kachin Cluster Lead colleague: Discussed during recent CC mission to Myitkyina and Bhamo, not currently deemed to be suitable and/or viable. • Cluster partners to contact CC for copy of 3W Shelter & Camp Infrastructure for Rakhine: No requests to CC from Cluster partners' but data still available on request. • CC to revert to CCCM Cluster with final draft of Roles & Responsibilities in CCCM: Action outstanding with CC. • CC to meet WFP week 2 June: Action outstanding with CC to arrange meeting with WFP. Noted cumulatively CC and WFP point of contact had been out of Yangon for one month. • CC to contact Cluster on contingency stocks and/or assessment capacity: 	

	<p>Action outstanding with CC.</p> <ul style="list-style-type: none"> Cluster partners to contact CC if they could help close winterisation this gap for Kachin & Northern Shan: <p>Other than ICRC no offers to-date from other partners. See agenda point below for more details.</p> <ul style="list-style-type: none"> CC to arrange web based forum discussion on NFIs and contact Cluster partners to determine interest: <p>Action outstanding with CC.</p> <ul style="list-style-type: none"> Kachin Shelter, NFI and CCCM Cluster Coordinator to liaise with lead of Cash Transfer Working Group mission/visit to Kachin: <p>Contact made, will meet in Myitkyina.</p> <ul style="list-style-type: none"> CC to follow-up with MRF at national level, (Chit Ko Ko Oo) and Shelter Cluster Coordinator at RS level: <p>CC made contact with MRF and Rakhine Shelter Cluster Coordinator and although appeared issue was resolved still some confusion. Agreed for a bilateral meeting between CC and SI following day (08.30) to discuss Pauktaw camps where SI is active.¹</p> <ul style="list-style-type: none"> SCI to contact CC in writing for quantities of tarpaulins needed. If feasible SCI to send photos of permanent houses to CC: <p>Required quantities delivered by Cluster Lead to SCI for distribution in <i>Meikhtila</i> and photos of permanent houses received and shared in today's meeting.</p>	
Cross-Cutting Issues, including accountability to affected populations & gender & age (Rakhine)	<p><i>Gender Capacity Advisor</i> Matt Byrne (MB) drew reference to two documents handed-out in hard copy that relate to cross-cutting issues. For gender, spoke particularly positively in terms of work of camp management agencies (CMAs), notably LWF and DRC and where "good stuff is happening". More generally however, with exception of gender, "no other globally agreed cross-cutting issues are explicitly included in strategic response plan". CC stressed that for cross-cutting issue of environment, Cluster Lead had struggled to find decent/coherent advice for operational shelter actors.</p> <p>On accountability MB stressed the <u>pressing issue</u> of food and "lack of accountability". As above, the following week CC was keen to meet his WFP counterpart. Food matters/points of concern were being frequently voiced by one partner or another, up/down <i>this</i> Cluster. CC keen to meet WFP to discuss/understand their perspective/views. MB also stressed that it was <u>vital</u> that all relevant/key sectors/clusters at Rakhine State level had buy-in to the complaints mechanism being rolled-out by camp management agencies CCCM Cluster otherwise complaints could/would be made and then what?</p>	<p>CC to meet WFP week starting 9 June.</p> <p>CC to liaise with Rakhine CCCM Cluster Leads to address at Rakhine State level.</p>
Kachin & Northern Shan a. Shelter	<p>In Bhamo CC had spent a day in field visiting various camps. Overall clearly good progress in shelter design/quality. New shelters offer much improved size, strength, ventilation, foundations and guttering. Metta shelters in Phan</p>	

¹ This included the matter of filing in the holes. Transpired a child had recently drowned and died in a large pit, which was full of water in Nget Chaung (NC) in Pauktaw Township. One media source had reported pit/hole/well as having been created by UNHCR. Mission to NC (2 June) from Shelter Cluster Coordinator and subsequent report confirmed hole was built by IDPs, soil was used to construct a Mosque. Media source had rectified the misreporting. However, question remained what would be the most viable way to address these pits where water collects. Three options suggested: IDPs to do themselves, pay for casual labor or get mechanical assistance with the support of the Department of Irrigation.

Myanmar Shelter/NFI/CCCM Cluster

² https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Meeting_Minutes.aspx

	<p>covering these two camps as <i>the</i> Camp Management Agency (CMA). LWF then stated that they were equally interested to be the CMA for these two camps. Both were stressing funding would be required. CC strongly welcomed these offers to address this outstanding and critical and would relay to CCCM Cluster Leads in Rakhine to take discussions forward as a matter of some <i>urgency</i> at Rakhine State level. Money should not be viewed as a constraint in terms of support to either/both of these offers. Potentially there could be funds available through the Lead Agency and/or as all had just heard, from the Emergency Response Fund.³</p> <p>Next week (10 – 11 June) CCCM Cluster would organise two-day w/shop with Government in Rakhine. Intention is to discuss the roles and responsibilities of all actors involved in camp management and in providing services in the camp, from the perspective of both Government and the humanitarian agencies. For more details contact Rakhine CCCM & NFI Cluster Coordinator Olivia Wellesley-Cole (wellsele@unhcr.org).</p> <p>NRC having also just returned from a scouting mission to Rakhine, which included spending time with Camp Management Agencies, was struck of the huge challenge of monitoring service provision when there was no official camp registration. Nobody disagreed, including the need for registration to aid with CCCM but the issue was whether there was the appetite or the timing was right in light of events surrounding verification last year and this year's census.</p>	CC to liaise with Rakhine CCCM Cluster Leads.
Cluster Analysis Reports	<p>Three summary sheets from Cluster Analysis Report for Rakhine and Kachin and Northern Shan, 1 May, were shared. Points of note:</p> <ol style="list-style-type: none"> 1. Currently 68 IDP locations across Rakhine State, 137,394 IDPs. CC appreciated that total IDP number had fluctuated in recent reports. Recent shift down was due to human error in previous report. Despite these inconsistencies, “averaged-out” the total 140,000 IDP figure remained consistent. 2. Based on crude rationale of temporary shelters built and total IDP numbers, current temporary shelter coverage is 91%. More detailed data/analysis of precise coverage can be provided by Shelter Cluster Coordinator Richard Tracey (tracey@unhcr.org) as/if needed. 3. For NFIs, 12% gap in mosquito nets, 12% gap in blankets, 17% in kitchen sets and 15% gap in plastic mats. Other items reported as fully covered. <p>UNHCR Information Management Officer noted three new sheets added to the Rakhine Cluster Analysis Report, 1 May. One that offered age-sex breakdown per camp, vulnerability per camp and profile per camp, plus a “Key CCCM Definitions” page.⁴ Due to these additions, 1 May report had yet to be put online at the usual link, advice being taken on the matter. For those that wanted soft copy, contact CC directly.</p> <p>Kachin and Northern Shan 1 May Report is now online: https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Kachin-DataAnalysis.aspx</p>	
AoB	<ul style="list-style-type: none"> • Cluster seeking to ensure it meets its contingency planning responsibilities; appreciating CC was the last Cluster/sector to submit. Documents had been submitted to OCHA this week. CC will be requesting 	

³ CC stressed that total CCCM budget for this year's *Myanmar Strategic Response Plan* was US\$4 million. This was to offer Camp Management services for almost quarter of a million IDPs across over 200; 2% of the total request. Debates over budgets to support camp management should keep such facts in-mind.

⁴ This for example clarified (definitional) difference between a Camp Management Agency and Camp Focal Point.

	<p>feedback from members/partners on what/how many NFI contingency stocks they can support plus post event assessment capacity.</p> <ul style="list-style-type: none"> OCHA confirmed <i>2014 Myanmar Strategic Response Plan</i> was finalised. Will be placed on website. Contact CC for a soft copy and CC to be on mission to Northern Shan 15 – 19 June. Ambition was to visit as many of the new IDP sites as possible. <p>Not mentioned during the meeting but:</p> <ul style="list-style-type: none"> The joint IDP profiling services (JIPS) that supported <i>this</i> Cluster had put out a call for other IDP operations across the world that might need support. Can be contacted on info@jips.org. CC had been contacted by person looking for research assistant or internship position in Myanmar for summer of 2014. First year graduate student at UCLA pursuing my Master's in Urban and Regional Planning. For more details contact CC. 	
--	--	--

The next meeting would be scheduled for 2 July. Nearer the time the CC would send an email confirmation and as usual, an agenda.

Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:

- Shelter-NFI-CCCM YGN Cluster Meeting Minutes*, 14.5.'14;
- Emergency Response Fund* overview, April '14 (English);
- Emergency Response Fund* overview, April '14 (Myanmar);
- Myanmar: Emergency Response Fund*, 27 May '14;
- Emergency Response Fund* PowerPoint presentation, 4.6.'14;
- Accountability to Affected Populations & Gender & Age*;
- Comparison of crosscutting issues within the Myanmar Humanitarian Response*;
- Kachin & Northern Shan Cluster Analysis Report*, 1 May 2014;
- Table of Shelter Needs in Northern Shan & Mansi following April-May '14*, mid-May '14;
- Rakhine Cluster Analysis Report*, 1 May 2014;
- UNOCHA Monitoring of Implementation Obstacles In Rakhine* (17th May – 23rd May 2014);
- UNOCHA Monitoring of Implementation Obstacles In Rakhine* (24th May – 30th May 2014);
- UNOCHA Monitoring of Implementation Obstacles In Rakhine* (30th May – 6th June 2014);
- Weekly Record of Information from DRC program locations in Rakhine State* (26 – 30 May 2014);
- Rapid Protection Assessment, Sittwe Protection Working Group* (23 May);
- CCCM Camp Management Agencies for 23 Priority Camps Rakhine State*, 2nd June 2014;
- Photos of Permanent Shelter Construction, Mandalay State* (taken by SCI staff, Meikhtila).